



1800 Old Country Road, Elmsford NY 10523

Condo Living at Westchester Hills

* *Office phone 914 592-9229*

* **Board of Managers**

Meets bi-monthly and oversees annual elections; determines financial budgets; decision making on major items that affect unit owners

* **Pool Passes:**

A. Call office and leave your name, unit# and phone #

* **Laundry Card**

A. CVA (Cash value adder) Machine in lobby of rec hall

B. Call the office and leave your name, unit# and phone #, to obtain laundry card

* **Dog Walkers**

A. outside areas only - along Old Country Rd; area by fence along Executive Park

B. please dispose in tightly knotted bags into brown garbage bins

* **Patio/Terraces**

A. patios/terraces are for patio/terrace furniture; not a storage area for boxes or unsightly objects; please see our By-Laws for further designations

* **Common hallways in apartment buildings-not a storage area; fire codes and By-Laws regulate what is allowed**

* **Garbage**

Brown dumpsters-regular trash;

Green dumpsters-clean flattened cardboard and paper; no food; no plastics

Blue dumpsters-clean plastic and glass; not plastic bags that are not recyclable

*** Noise**

Please be respectful of your neighbors; sounds and smells carry far; after midnight take your party inside;

*** Shut off valves for outside spigots-ask Resident Manager for flyer**

*** Shut off valves for inside of units-ask Resident Manager for flyer**

*** Hot water tanks**

we have a monitoring system in place to help avoid spikes in pressure but should you notice your tank is leaking, turn off the water and call the Resident Manager immediately for assistance; notify your neighbors also.

*** Condo insurers**

Gerelli Insurance Agency: 845-265-2220

email: deborah@gerelli-insurance.com

*** Property Management Company**

Westchester Property Management Group currently handling our bookkeeping aspects and rec hall rentals; 914-686-9500....

*** State law in effect that covers condo-regarding school buses when they are within the condo property - stop when red lights are flashing and Stop sign is displayed**

*** Emergency calls: for any emergency service-need: fire, police or ambulance please give specific location of building**

*** We have sidewalks in the condo, please use them to avoid an accident.**

*** Do not throw Wipes of any kind down the toilet; they will clog the waste lines**

*** Storage Room Keys-please contact the office**

*** Parking Stickers-all residents are required to display parking stickers in their vehicles. Please contact the office to arrange.**