



Notice

OUTDOOR SPIGOTS must be properly shut off before winter weather arrives. If this is not done properly, the pipes may break/burst and cause flooding. (1) Remove any hose(s) attached to the outdoor spigot, (2) turn off the water access inside your unit if there is a shutoff valve, and (3) open the outside spigot to allow any water left in the pipe to drain out.

We are asking ALL residents who do not know where the shutoff valves are for their units, to contact the office for assistance. Even if you do not have a water spigot outside your unit, it is in your best interest to know where to shut down your water in case of an emergency, such as a water heater leak which is very common. This will help to keep damages to a minimum. For general knowledge, the MAIN SHUTOFF for a unit is under the kitchen sink against the wall.

2-BEDROOMS: The outside water spigot in two bedroom units should have, either a shutoff valve in the cabinet over the stove or, in some units ball valve shutoffs right behind where the spigot is located in the kitchen near the back door. If neither of these is present, then your main shutoff valve will shut this valve also.

3-BEDROOMS: In the three bedroom downstairs unit, there is a water spigot outside the big bedroom window on the side of the building and there should be a shutoff valve at the inside the wall behind the spigot. Not all three-bedroom units have the spigot. The shutoff might not be in your unit; it might be in your neighbor's.

TOWNHOUSES: For the spigots in the rear of some units there is only one shutoff valve, which might be in your unit or in the unit next door. Depending on which unit you are in, the shutoff valve will be found in the pantry behind the refrigerator, in the closet under the floor in the bedroom upstairs, or under the kitchen window. For water spigots in the front of the four bedroom townhouses, if there is not a shutoff located right behind the valve on the inside wall, then it is shut off by closing the main valve under the sink of one of the units depending on which one it is hooked up to.

If you have a problem, please call the office (914) 592-9229 and someone will come up to help. -please leave your name, unit number and phone number so you can be located. You can also visit <http://westchesterhillscondo.com>, scroll down the main page and click the “Contact Us” button.

Thank you,
Board of Managers

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